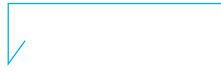


Organising a workshop on systematic literature review animal studies 2025

MORE KNOWLEDGE WITH FEWER ANIMALS

Date: Monday 6 January 2025

Deadline call for proposals: Monday 15 December 2025, 14.00 CET



Colofon

Working with knowledge to boost good health for all. This goal defines everything ZonMw does. ZonMw programmes and funds research and innovation in health, healthcare and well-being, encourages the use of this knowledge and highlights knowledge needs.

Our main contractors are the Ministry of Health, Welfare and Sport and the Dutch Research Council. For more information on the More Knowledge with Fewer Animals programme, please contact the secretariat via e-mail mkmd@zonmw.nl or phone 070 349 50 30.

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Date: 6 January 2025

www.zonmw.nl

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Sociale media



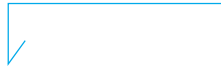
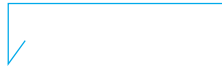


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1. Reading guide

This document is a translation of the Dutch version of this document. The following is to be considered an extra service for international applicants at Dutch research institutions. In case of any differences or other inconsistencies between the Dutch text and the English translation, the Dutch text is legally binding and prevails.

This grant call is the responsibility of ZonMw. In this grant call you can read what the purpose of the grant call is, how the application and assessment procedure is organised and what conditions the grant application must meet. In addition, this document provides an overview of the obligations that apply if your grant application is granted and how to contact us if you have any questions.

In this grant round, we use a different process. As a result, the process may differ from the one you are used to. We ask you to read chapter 5 'Assessment procedure' of the grant call carefully.

2. Core grant call

2.1. Goal

With the programme More Knowledge with Fewer Animals (Dutch acronym: MKMD), we encourage the development of new animal-free models and the acceptance and implementation of existing animal-free research methods. Where that is not (yet) possible, we focus on the more effective use of results from animal experiments.

The grant call 'Organising a workshop on systematic literature review animal studies' focuses on the effective use of animal study results by increasing their findability and reusability for a systematic literature review. This grant call offers institutions the opportunity to organise a 1-day workshop 'Systematic literature review animal studies', delivered by a ZonMw-accredited expert, for ~20 participants. More information and contact details of ZonMw-accredited experts can be found on the grants page.

The target group for this workshop are scientific researchers who will be provided with the knowledge and skills to carry out (with support and coaching) a systematic literature review (see call for proposals 'Conducting a systematic literature review of animal studies'). Participation in this workshop is a requirement for the 'Conducting a systematic literature review of animal studies' grant.

2.2. Available budget

The maximum budget available for this call is €50,000,-. This is the total grant budget. The maximum amount that can be applied for per project is € 6.500,-.

2.3. Important dates

Applications for this call of proposal will be accepted on a rolling basis until 15 December 2025, 14:00 CET, and will be evaluated on a first-come, first-served basis. It is possible that the grant ceiling will be reached before the deadline. In this case the call will close earlier.

Action	Date
Submitting grant application	Continuous submission until 15 December 2025, 14:00 CET
Decision	Maximum 13 weeks from submission of application
Latest start date	Maximum 6 months after awarding



3. Background and context

3.1. The rationale

The call for proposals 'Organising a workshop on systematic literature review in animal studies' aims to improve the findability and reusability of results from animal studies by providing participants with skills in systematic literature review. Institutions can apply for funding to organise a 1-day workshop on systematic literature review in animal studies, taught by a ZonMw-accredited expert, for ~20 participants. More information and contact details of accredited experts are available on the grants page.

3.2. Impact

Our society faces major societal challenges. These are complex issues where the development and utilisation of knowledge is necessary to achieve solutions. This time of increasingly tight resources calls for an approach that allows us to make as much impact as possible with the resources we have. All ZonMw programmes have a focus on achieving impact. This is done by setting conditions on quality and relevance of applications as well as final results. Within these conditions, a number of topics are defined that ZonMw considers important:

- Findable and reusable knowledge
- Diversity and equal participation
- User-oriented knowledge utilisation
- Future-proof society

4. Terms and conditions

When applying for a grant from ZonMw, the [General Grant Conditions Governing Grants of ZonMw 2024](#) and the [Approval of funding for scientific research](#) apply. ZonMw assesses grant applications on the conditions described in this chapter. The grant application must also fit in with the objective as described in chapter 2.1.

4.1. Who can apply?

Grants can be applied for on behalf of an organisation, so-called public or private legal entities established in the Netherlands.

4.2. What can be applied for?

The following activities can be funded from the grant. You can also read here which activities are not eligible for subsidy:

- In this grant round, the cost of organising a workshop “Systematic literature review animal studies” can be requested. This workshop is aimed at ~20 participants.
- Only costs for activities incurred during the duration of the project are eligible.
- In this grant funding round, you can apply for a maximum of € 6.500,-. The standard duration is 12 months.
- For workshops for which materials previously have been developed, an amount between €2,800 and €3,490 can be requested. In the case of a workshop for which teaching materials have yet to be (re)developed, a maximum amount of € 6,500 can be requested. You can motivate and specify which situation applies in the application form.

4.3. Specific terms

The following conditions apply specifically to this grant call:

- The workshop is aimed at researchers who are interested in writing a systematic literature review focused on specific animal experiments or non-animal innovations.
- The maximum duration is 12 months, within which the one-day workshop must take place.
- The applicant, in consultation with ZonMw-accredited experts and the institute where the workshop will be held, will ensure that there is sufficient attendance for the workshop (~20 participants). If this number is not reached, the MKMD Programme Team should be contacted in advance.
- The applicant ensures - before submitting the application - that there has been coordination with one of the ZonMw-accredited experts on the date (planning) and budget required for the workshop.
- The applicant, in consultation with the institute where the workshop will be held, will provide a location, the necessary audiovisual equipment, as well as lunch and coffee & tea for students and teachers.
- The applicant will arrange for the distribution of the necessary teaching materials to each student before the workshop. These teaching materials will be provided digitally by the experts in due time.
- The Excel format 'Budget Other Institutions' must be used and must include a clear explanation of each cost item.

4.4. Preparing and submitting the grant application

The following conditions are related to preparing and submitting the grant application:

- Write your grant application in Dutch or English. Note: the application form is only available in Dutch.
- The following annexes are mandatory to add:
 - Budget according to the format 'Budget Other Institutions'. Make sure the budget is complete and correct. As the applicant, you are responsible for this. If the budget is not correct, the application does not meet the conditions and will be rejected.
- Fully submit the grant application in Mijn ZonMw before the deadline.



5. Assessment procedure

5.1. Procedure

Grant applications will be assessed in the order in which they are received. It may happen that the total available grant budget (the grant ceiling) is reached before the deadline. In this case, the call will close earlier and this will be announced on the ZonMw website.

5.1.1. Submit

To apply for funding in this grant call, please use [Mijn ZonMw](#). There, you fill in the application form and add the required attachments.

After you have prepared your grant application in Mijn ZonMw, you check whether the grant application is complete and correctly filled out. After this check, you submit the grant application. The date and time of submission determine the order of receipt. If the assessment shows that your submitted grant application is incomplete or contains inaccuracies, it will be rejected. If the grant call is still open for submission, you can re-submit a grant application. This means that the date and time of your resubmitted grant application will apply when determining the order of entry.

5.1.2. Assessment

Grant applications are assessed in order of receipt on the basis of quality and relevance criteria. ZonMw grant officers assess whether your grant application meets each assessment criterion. Only grant applications that meet all assessment criteria can be awarded.

5.1.3. Decision

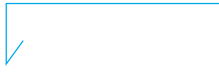
Applicants receive a decision no later than 13 weeks after submitting the grant application. The decision describes whether the grant application is awarded or on the basis of which criteria the grant application is rejected.

5.2. Assessment criteria

5.2.1. Quality criteria

- Goal

The purpose of the grant application, intended outcomes and end products are clearly described. Describe and justify why organising a systematic literature review workshop for animal studies is relevant to your organisation. Indicate how the workshop contributes to the further development of knowledge and skills within your organisation and to what extent it fits within the broader research or policy goal.



- Plan of action

The plan of action describes:

- Activities/methods/methods; indicate whether a standard workshop will be conducted or whether development costs will be incurred for course materials. Describe and justify the choice of a standard workshop versus developing new course materials. If the course materials are to be modified or developed, indicate what modifications will be made, including the content and format of the materials, and how this specifically addresses the systematic literature review.
- Timeframe; provide a timeframe for the organisation of the workshop and modifications to the course materials, if they are needed. Explain how this timeline is realistic and why it is achievable within the time frame provided.
- Role and task assignment; indicate which team members are responsible for organising the workshop and developing the course materials. Describe how expertise within the project group contributes to organising the workshop and any modifications to the materials.

It is likely that the action plan will lead to the goal being achieved.

- Project group

The project group has the expertise needed to implement the project.

- Budget

The budget describes who incurs what costs. These costs are proportionate to the action plan. If there are development costs for the workshop, a detailed justification should be included in the budget. Describe how the costs of developing training materials (e.g. design, content and any external expertise) are included in the budget and how these costs contribute to achieving the project objectives. The budget is consistent with the budget requirements in the call for proposals (section 4.4).

5.2.2. Relevance criteria

- Alignment grant call

The grant application is in line with the objectives of the grant call. Describe how organising the workshop and possibly developing course materials is consistent with the objectives of the grant call, and how it contributes to the broader context of systematic literature review.

- Target groups and stakeholders

The grant application describes the target groups/stakeholders for which the project is relevant. Specify the target groups for the workshop and, if applicable, explain how the development of the course materials will meet the needs of these target groups.

- Specific terms and conditions from the grant call

The grant application aligns with the specific conditions in the grant call (see Chapter 4). Please indicate how the plan for organising the workshop and developing course materials meets the specific conditions of the grant call. Indicate with which of the ZonMw-accredited experts there has been coordination on the date (planning) and budget required for the workshop.



6. Follow-up and obligations

Directly after receiving a positive decision, the full grant amount will be transferred. You must fulfil the following obligations when implementing your project:

- **Start and end date**
The intended start date must be after the grant decision. Enter as intended start date a date at least 3 months after the application submission date. The project must start no later than 6 months after the decision is sent. Only in special cases can this be deviated from. Contact your contact person at ZonMw (see section 6.1) within 6 months.
- **Reporting obligation**
No progress reports are required for this grant. However, there is a consistent reporting requirement. This means that if there are any changes to the project or planning, you are obliged to report these changes to ZonMw in good time. You can do this by using the change form in Mijn ZonMw or by notifying the programme team via MKMD@zonmw.nl. If it is found that you have not fulfilled this obligation, the amount of your grant may be affected.
- **Proof of performance**
For this round of funding, grants are determined directly. The grant applicant is not required to keep financial records, but must keep records as evidence that the activities for which the grant was requested were performed as indicated in the application. For this call, this is for example a list of participants or an invoice from the workshop. This will be requested upon completion of the project.

6.1. Impact report

After the end date of your project, you will be asked to report on the impact of your project. You will receive a task for preparing this impact report in [Mijn ZonMw](#).

7. Contact and other information

7.1. Contact

7.1.1. Substantive questions

For substantive questions about this grant call, contact:

- | | |
|--------------------------|--|
| • Contact programme team | Annelies van Buuren |
| • Function | Programme secretary |
| • Phone | 070 349 5030 |
| • E-mailadress | mkmd@zonmw.nl |



7.1.2. Technical questions

For technical questions on the use of [Mijn ZonMw](#), ZonMw's online submission system, contact the service desk: Monday to Friday from 9 a.m. to 5 p.m., 070 349 51 78, servicedesk@zonmw.nl. Please include your telephone number in your e-mail so that we can contact you if necessary.

7.2. Downloads and links

On the ZonMw website you can read more about:

- [Budget formats](#)