

Explanatory notes budget Vici 2024 - ZonMw

The maximum amount of a Vici grant is € 1,500,000 to be spent over a maximum period of five years. If the proposed research is of shorter duration, the maximum grant amount will be reduced accordingly. See notes for all information.

Explanation of the budget:

- Use one row each for each staff member, type of equipment, type of investment or type of material (e.g., data management costs). Additional rows (as many as you need) should be added underneath the bold print headings, listing all persons and items separately. You should not add headings.
- Costs for infrastructure (accommodation and office automation, such as pc's or laptops) are non-reimbursable.
- Total FTE applicant (Vici + other tasks/projects) cannot exceed 1.0 FTE at any time during the project.
- In case of contributions from third parties in kind and/or in cash, include these items in the budget, as well as in section 3b;
- * WP = Scientific staff; NWP = Non-scientific staff; please also list the nature of the post (for example PhD student or postdoc researcher)
- ** Please list the time you will spend on your Vici, including any FTE percentage that your host institution will pay of your salary for your work on this Vici project. If your university pays for (part of) the time you spend on your Vici, please include this information in section 3c.

Instruction for filling in the budget costs in Mijn ZonMw

- Gross salary of the applicant → 1.1 Personnel
- Gross salaries of additional (support) staff plus surcharge of the sum of the salaries → 1.1 Personnel
- Acquisition costs of investments → 1.2 Material costs
- Acquisition costs of materials → 1.2 Material costs
- Acquisition costs of equipment → 1.3 Equipment costs
- Acquisition costs of databases → 1.2 Material costs
- Travel and subsistence costs → 1.5 Other costs
- Subsistence costs while working at research institutes outside the Netherlands → 1.5 Other costs
- Costs for knowledge transfer and knowledge utilisation → 1.4 Implementation costs
- Costs for open access publishing. → 1.4 Implementation costs

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State in broad terms what resources will be required to conduct the proposed research. The cost estimates should cover the entire period of the grant. List the nature of the post (for example 'applicant') and both the intensity of each appointment (in FTE – full time equivalent) and the total duration of each appointment (in months). The maximum amount of each Vici grant is € 1,500,000 to be spent over a period of 5 years. If the proposed research is to be of shorter duration, the maximum grant amount will be reduced accordingly.

Costs which can be covered under the scheme are:

- Gross salary of the applicant (plus surcharge of that sum to cover the employer's contributions, holiday pay, etc.). All salary costs of the Vici-project must be included in the budget chart (3a), even if the institution pays (part of) these salary costs.
 - o **Please note that if the prospective host institution covers (part of) the salary of the applicant and/or support staff for their work on the Vici project, this is considered an in kind contribution. This requires an authorised letter guaranteeing that the institution is willing to meet these costs (see section 3c, below).**
 - o The actual salary scale of the staff will be set by the prospective host institution. It is advisable to contact the financial department of the host institution directly for the correct figures. Please note as well that you cannot request a so-called 'bench fee', meaning a standard amount that does not need to be specified any further.
- Gross salaries of additional (support) staff plus surcharge of the sum of the salaries.
- Acquisition costs of investments, materials and equipment or databases.

- Travel and subsistence costs associated with attending conferences, visiting other research institutes, etc.
- Subsistence costs while working at research institutes outside the Netherlands.
- Costs for knowledge transfer and knowledge utilisation.
- Costs for open access publishing. See <https://www.nwo.nl/beleid/open+science>

Non-reimbursable costs are those for infrastructure (accommodation and office automation) and other overhead and unforeseen or non-specified costs. Laptops are in principle non-reimbursable, as they are considered common office equipment. Only particular specialised equipment may be eligible for funding. Please contact NWO in before listing specialised infrastructure costs.

For further information please consult the financial department of your prospective host institution as well as the Vici 2024 Call for Proposals, appendix 7.1.

Important note on budgets including contributions from parties other than NWO:

If your host institution or a third party contributes to your project (salary or otherwise), the application must be accompanied by an authorized letter guaranteeing to cover these costs, see the notes on 3b and 3c below. This guarantee must be signed by the dean/manager of the institution or by a person with authority to sign on behalf of the body issuing the guarantee. The contribution from NWO will never exceed € 1.500.000, but as a result of co-financing contributions your overall budget may exceed €1.500.000.

Notes Co-funding

In the event of a contribution by a third party, a 'Declaration co-funding', signed by the co-funding party ('in cash' or 'in kind'), must be uploaded with the full proposal. NWO will provide a template Declaration co-funding on the funding page of the domains. It is important that this party is explicit about the amount of the contribution in the Declaration. The Declaration is unconditional and does not contain any resolute conditions. At AES, co-financing statements in which third parties commit to in cash and/or in-kind support are sent to referees and committee members. For more information on co-funding, please consult the Call for Proposals Vici 2024 paragraph 3.5.6.

Please note that NWO rules for in-cash and in-kind contributions apply.

Notes Contributions by the university

If the prospective host institution intends to cover part of the costs of the project, the full proposal must be accompanied by a letter from the prospective host institution guaranteeing to cover the excess costs. NWO will make a template for this declaration available on the funding page.

Please note that NWO rules for in-cash and in-kind contributions apply.

Allocation IP rights

The following applies with respect to making agreements about intellectual property rights and publication (IP&P): for projects awarded funding by NWO SSH, ZonMw and NWO-Science the project leader is responsible for the allocation of IP rights to the project results.

The NWO conditions with respect to IP rights and the publication procedure are stated in Chapter 4 of the NWO Grant Rules 2017.

In case of co-funding, after a proposal has been awarded funding the conclusion of a consortium agreement is one of the conditions for starting the project. In this agreement, arrangements are made about intellectual property and publication, knowledge transfer, confidentiality, co-financing payments, progress reports, and final reports. Submitting an agreement via vici@zonmw.nl is required before the project can start. The responsibility for arranging the consortium agreement lies with the applicant. NWO does not sign the agreement itself. Parties can choose to use the standard text from NWO in the model agreement which has been drawn up in accordance with the NWO Grant Rules 2017 and which is available on the funding page of this Call for proposals. It is also possible to choose to make their own agreement or to apply existing agreements for the component parts intellectual property and publication procedure. The model consortium agreement provides for this. The applicant must discuss the

(concept) Consortium Agreement with the Knowledge Transfer Office (KTO) of the knowledge institution and with the project partners. NWO checks whether all parts of the consortium agreement have been completed in full.

Notes Additional (applications for) funding for overlapping project(s)

Please include details of any additional (application for) funding for projects that partly or fully overlap with this application, whether from NWO or from any other institution (e.g. ERC). No double funding is permitted: Costs that are funded through other sources are not eligible for NWO financing.

Projects are funded by NWO based on the budget and content presented in the proposal. It is not possible for NWO to fund part of the project if other parts are funded through another source, other than through the additional funding stated in the budget as co-funding and contribution by the university.