Preparation
1. Check if your country’s funding organisations is participating in the call.

Read the call text thoroughly
2. The call text is leading for the procedure and criteria. If there are questions, contact the call secretariat.

Form a consortium
3. Make sure all consortium partners and the project topic are eligible for funding.

Develop and submit research (pre)proposal
4. The coordinator submits the (pre)proposal on behalf of the full consortium in the submission tool.

Evaluation process
5. Eligibility check performed by the call secretariat and respective funding organisations.

Outcome

Application at funding organisation level
5. Each consortium partner has to submit a grant application to their respective funding organisation. An ‘in-house researcher’ will be notified by the Dutch funding organisation, e.g. ZonMw, to guide you through the relevant part of the application procedure.

Preparation
1. Once your application has been received, you are invited to submit a full proposal. If post proposal is approved, a Peer Review Panel (PRP) will be convened to evaluate the pre-proposals and proposals at the PRP meeting. Representatives from the participating funding organisations are present as observers. The result of this PRP meeting will be a ranking list of projects.

Recommendation
6. If your proposal has been recommended for funding, you will be notified by the call secretariat. Recommendation for funding does NOT mean that your application is granted!

Ready to start
6. Once all members within a project have received their granting letter, the project can fully start. Beware that not all consortium partners might be able to start at the same time. This may have consequences for the duration of the project.

Monitoring
6. Monitoring National and Central level.

Participating organizations
- Part 1 International level
- Part 2 Funders level
- Part 3 Start project

Please note: Extension procedure
If extension of the project or one of the work packages is required, you need to make sure the consortium partner that needs the extension should contact their respective funding organisation and request the agreed extension. The other partners should inform the coordinator about the extension. The coordinator informs the central call secretariat. Beware that extensions are not automatically granted. In some cases there is a limit to the project duration.